

Vacancies at Indian National Academy of Engineering in Gurgaon

The Indian National Academy of Engineering (INAE), founded in 1987 and located in Gurgaon, is an autonomous institution partly funded by grant-in-aid by DST and is looking for the suitable persons to fill the following vacancies:

(a) Deputy Executive Director in the pay scale of Rs 37,400–67,000 with grade pay Rs 8,700 in PB-4, as per 6th Pay Commission (one vacancy), Total Rs 143,000 approx.*.

The Deputy Executive Director will provide a supporting role to the Executive Director in his duties that include interaction with the Governing Council and the Fellowship of the Academy, overseeing and coordinating the day-to-day activities, administration and the publications of the Academy.

Qualification and experience: An engineer with minimum degree in Engineering, below 55 years of age who has minimum 15–20 years experience in general management in an engineering, technical or government organization. Postgraduate degree in Engineering/Technology or Management is desirable. Should also have good knowledge in IT.

(b) Assistant Systems Engineer in the pay scale of Rs 9,300–34,800 with grade pay Rs 4,200 in PB-2, as per 6th Pay Commission (one vacancy), Total Rs 45,000 approx.*.

Qualification and experience: Network Engineer (MCA with Cisco Certification) having experience in server handling (mail, domain), server configuration and exposure to cloud network. Should be below 40 years of age with minimum five years experience.

(c) Sr Assistant Grade 1 in the pay scale of Rs 9,300–34,800 with grade pay Rs 4,200 in PB-2, as per 6th Pay Commission (one vacancy), Total Rs 45,000 approx.*.

Sr Assistant Grade I will carryout day-to-day office work in the INAE Establishment.

Qualification and experience: A degree from a recognized university in Arts/Science/Commerce and below 45 years of age. He should have computer and internet literacy with minimum 10 years' experience. Ex-serviceman who have similar experience will be preferred.

(d) Assistant Grade II in the pay scale of Rs 5,200–20,200 with grade pay Rs 1,900 in PB-1, as per 6th Pay Commission (one vacancy), Total Rs 25,000 approx.*.

Assistant Grade II will be assisting the Research Officers, Managers and Sr Assistants. They will give clerical assistance, files keeping and managing, typing and despatch work, etc. and other similar works as directed.

Qualification and experience: A degree from a recognized university in Arts/Science/Commerce with computer internet literacy. He should be below 35 years of age with minimum five years experience.

***Implementation of 7th Central Pay Commission is pending and the pay scales will change subsequent to implementation.**

For details and application format, refer our website: www.inae.in

Completed applications as per the format, along with the brief CV is to be sent by courier/registered post latest by **30 June 2019** at the address mentioned below.



Indian National Academy of Engineering, Room No. 604-609, 6th Floor,
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