



## The Indian Science Congress Association

14, Dr Biresh Guha Street, Kolkata 700 017

(An Autonomous Body under Department of Science and Technology, Govt of India)

### Advertisement for Filling up Vacancy

Adv. No. 1585/51E(Recruit-AES)/2010-11

Date: 16 August 2010

The Indian Science Congress Association invites applications for filling up the following position:

Post	No. of post	Pay scale	Age limit as on 01.09.10	Essential qualification and experience	Desirable qualification
Assistant executive secretary	01 (reserved for orthopaedically handicapped)	Rs 10,000-325-15,200 (pre-revised), PB-3 15,600-39,100, Grade pay Rs 6600 (revised)	55 yrs (relaxation for SC/ST/OBC as per norms)	Master's degree in any branch of Science. Managerial/administrative experience of 5 years in academic/autonomous/scientific/industrial organizations	Post graduate degree/diploma in Management or Ph.D., Editorial Work

#### Job requirement

Administration of Association, conducting meetings and annual session, organization of seminar and meetings; interacting with various organizations, government departments and scientists of interdisciplinary areas.

The post carries usual allowances in accordance with the rules of the Association.

Additional increment(s) may be given to the exceptionally meritorious candidate, as recommended by the Selection Committee.

Application form can be obtained from ISCA (Hqrs.) by sending a self-addressed stamped envelope (size 10" × 5") or downloaded from ISCA website: [www.sciencecongress.nic.in](http://www.sciencecongress.nic.in). The application duly filled in the prescribed form and duly attested all copies of certificates/testimonials in support of evidence and two copies of recent passport size signed photographs must reach the **General Secretary** (Membership Affairs), Indian Science Congress Association, 14, Dr Biresh Guha Street, Kolkata 700 017 on and before **30 September 2010**.

Those working in government and quasi-government organizations and in public sector undertakings should apply through proper channel.

First class/AC III-tier railway fare through shortest route will be paid to the candidates appearing for the interview.

Sd/-  
Dr Manoj Kumar Chakrabarti  
General Secretary (Membership Affairs)